

REPORT TO:		Council	
DATE:		18th May 2023	
PORTFOLIO:		Leader of the Council	
REPORT AUTHOR:		Executive Director (Legal & Democratic Services)	
TITLE OF REPORT:		The Scheme of Delegation To Officers 2023/24	
EXEMPT REPORT:	No		
KEY DECISION:	No	If yes, date of publication:	

1. **Purpose of Report**

- 1.1 To seek approval for the scheme of delegation of non-executive functions to officers for the 2023/24 municipal year

2. **Recommendations**

- 2.1 That Council approves the scheme of delegation to officers attached at Schedule 1 to this report.

3. **Reasons for Recommendations and Background**

- 3.1 It is good practice to review the scheme of delegation regularly to keep it up to date. This helps to ensure that the Council's decision-making processes operate as effectively as possible and in accordance with legal requirements. The scheme is updated annually at the Council's AGM and also as required to take account to changes in legislation.
- 3.2 The proposed scheme of delegation for 2023/24 is set out in Schedule 1 to this report. The changes this year are minor and relate to:
- The removal of the deputy chief executive designation;
 - To tidy up officer delegations relating to the Council's environmental health functions following the appointment of a Head of Environmental Health and to reflect changes to legislation.

4. **Alternative Options considered and Reasons for Rejection**

- 4.1 No alternative proposal is suggested.

5. **Consultations**

- 5.1 All chief officers have been consulted about changes which may be required to reflect changes to legislation or changes to the Council's staffing structure.

6. **Implications**

Financial implications (including mainstreaming)	None.
Legal and human rights implications	None, other than those set out in paragraph 3 of this report. The scheme of delegation forms part of the Council's written constitution and the updated scheme for 2023/24 will be published on the Council's website
Assessment of risk	None
Equality and diversity implications <i>A Customer First Analysis should be completed in relation to policy decisions and should be attached as an appendix to the report.</i>	None

7. **Local Government (Access to Information) Act 1985:** **List of Background Papers**

None

8. **Freedom of Information**

- 8.1 The report does not contain exempt information under the Local Government Act 1972, Schedule 12A and all information can be disclosed under the Freedom of Information Act 2000.